

Application to Forum for Redressal of Grievance

Date: _____

1. Name of the Complainant:

2. Full address of the Complainant:

Pin Code:

Phone No./Mobile No.:

Fax No.:

Email id:

3. Nature of Connection and Consumer No. *(in case of having applied for a connection, state the application number):*

4. Distribution Licensee:

5. Name of the complaint receiving center:

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6. Category of grievance (please tick the relevant box/ boxes):

Sr. No.	Categories of grievance	Relevance (Yes/No)
1.	Wrong billing	
2.	Recovery of arrears	
3.	Faulty Meter	
4.	Burnt meter	
5.	Supply interruption	
6.	Harmonics in supply	
7.	Supply voltage related	
8.	Deficient service	
9.	Delay in providing new connection	
10.	Reconnection	
11.	Change in connected load	
12.	Transfer of Connection	

Any Others (please specify here)

7. Name of the employee / employees (specify employee ID or department) or department against whom grievance has been filed (if any):

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8. Details of the complaint, facts giving rise to the grievance *(If space is not sufficient please enclose separate sheet)*

9. Nature of relief sought from the Forum

10. List of documents enclosed *(Please enclose copies of any relevant documents which support the facts giving rise to the grievance)*

11. Declaration

- a. I/ We, the Complainant /s herein declare that:
- i. the information furnished herein above is true and correct; and
 - ii. I/ We have not concealed or misrepresented any fact stated hereinabove and the documents submitted herewith.
- b. The subject matter of the present Grievance has never been submitted to the Forum by me/ or by anyone of us or by any of the parties concerned with the subject matter to the best of my/ our knowledge.

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- c. The subject matter of my / our Grievance has not been settled through the Forum in any previous proceedings.
- d. The subject matter of of my / our Grievance has not been decided by any competent authority/court/arbitrator, and is not pending before any such authority / court / arbitrator.
- e. If any such violation is observed during the proceeding, the complaint will be liable for dismissal.
- f. In case the Complainant does not intend to appear in person, then proper authority letter be furnished.

Yours faithfully

(Signature)

(Complainant's name in block letters)

NOMINATION – (If the Complainant wants to nominate his representative to appear and make submissions on his behalf before the Company level Forum or the Ombudsman, the following declaration should be submitted.)

I/We the above-named consumer hereby nominate Shri/Smt. _____ and whose address is _____ as my/our REPRESENTATIVE in the proceedings and confirm that any statement, acceptance or rejection made by him/her shall be binding on me/us. He/she has signed below in my/ our presence.

ACCEPTED

(Signature of Representative)

(Signature of Complainant)